

CAPEN HILL FLOWER MOON 2022

VENDOR GUIDELINES



1. On the day of the event, all sellers should arrive between 7:30-9:30am for set-up. Your space must be set-up and ready to go by the start of the market at 10:00am.
2. Sellers must remain set up until the close of the market at 3:00pm. Packing up prior to that is not permitted.
3. Sunday May 22nd is the date of this event. The rain date is the following Sunday, May 29th. Please be prepared for both dates. If you have extenuating circumstances, please let Amanda or Bridgette know at the time of application.
4. The space available to each vendor is a 10x10 space-same as a standard event canopy tent. You can fill this space however you want. A tent is not necessary, but if you choose to bring a tent, you MUST properly weigh each leg of your tent. NO EXCEPTIONS.
5. All vendors must be respectful of the grounds. Please remove trash with you or place it in the designated waste barrels provided at the event.
6. All vendors must be kind and respectful of others in attendance at this event. There is no smoking/drinking/substance use of any kind permitted in any of the selling areas, food areas, or event spaces.
7. Please be mindful that this is a family friendly event, and Capen Hill Nature Sanctuary reserves the right to turn down sellers with lewd or discriminatory products. Not sure? Just ask us!
8. All sellers must post about the event on social media, and share the event out on Facebook.
9. Capen Hill will retain the booth fee if a seller backs out of the event less than 4 days prior.
10. Please notify Brigitte or Amanda if you need any accessibility accommodations as a vendor. We have limited supplies available-letting us know your needs, if any, as early as possible is important! There will not be electricity available for any booths.
11. This is an **outdoor event**. We will notify all vendors and attendees if the rain date will be used by **FRIDAY MAY 20TH**. That being said, please plan accordingly. (i.e. if it is windy, be sure to bring ways to weigh down your products if needed.)